

COLLETON PREPARATORY ACADEMY

Athletic Program Volunteer Agreement

2026–2027 School Year

Purpose

Colleton Preparatory Academy believes that a successful athletic program requires the support and participation of our school community. To ensure athletic events are properly staffed and operated efficiently, all families of student-athletes are expected to contribute through volunteer service during the school year.

Volunteer Requirement

All students participating in Middle School (MS), Junior Varsity (JV), and Varsity athletics—or their designated adult representative—will be required to complete the following during the 2026/2027 school year:

- One (1) Concession Stand Shift
- One (1) Gate Duty Shift*

**Gate duty shifts must be completed by a parent, guardian, or designated adult representative. Students are not permitted to work gate duty shifts.*

Assignment of Shifts

Volunteer assignments will be coordinated by the Colleton Preparatory Academy Booster Club or each sport's designated representative.

1. Families will receive advanced notice of assigned shifts and responsibilities.
2. Volunteer shifts will be assigned prior to the start of each sports season.
3. Families will not be scheduled for volunteer assignments while their athlete is actively scheduled to participate in a game.
4. If a scheduling conflict arises, it is the responsibility of each family to secure a replacement.

5. Any replacement must be communicated via email to cpabooster@colletonprep.org and approved prior to the scheduled event.

6. Reminder notifications will be communicated via email and/or text approximately 48 hours prior to the assigned shift.

Failure to Fulfill Volunteer Commitment

Families who fail to complete an assigned volunteer shift and do not secure an approved replacement will be assessed the following fee:

- \$150 for missed concession stand shift and/or missed gate duty shift

All unpaid volunteer obligation fees will be billed through FACTS on May 1, 2027, and payment will be due by May 15, 2027.

Funds collected through this program will be directed to the Colleton Preparatory Academy Booster Club and used to support athletic programs, facilities, equipment, and student-athlete opportunities.

Acknowledgment and Agreement

By signing below, we acknowledge that we have read and understand the Colleton Preparatory Academy Athletic Volunteer Commitment Policy. We agree to fulfill the required volunteer obligations or accept responsibility for any applicable fees resulting from failure to meet these requirements.

Student Name: _____

Student Signature: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____